



**NEVADA LEGISLATIVE COUNSEL BUREAU
INFORMATION TECHNOLOGY SERVICES UNIT
DATABASE DEVOPS ENGINEER - REMOTE**

Position Description

The Legislative Counsel Bureau (LCB) is seeking qualified candidates for the position of Database DevOps Engineer. The LCB is a nonpartisan agency that provides professional, technical, and administrative support to the Nevada Legislature. The Development Services (DS) group is within the Information Technology Services (ITS) unit of the LCB. DS is a small, agile, full-stack, development team working with some of the latest tech to deliver solutions to both houses of the Nevada Legislature as well as the divisions and customers of the LCB.

DS is looking for a Database DevOps Engineer who can assist with the development and operations lifecycle of our MS SQL Server databases. Job responsibilities will include:

- Ownership and administration of a portfolio of MS SQL Servers and databases
- Utilizing extensive SQL skills to aid other developers in building complex web and desktop applications and reports
- Leading efforts to upgrade, automate and maintain our database servers
- Maintaining and building processes that use ETL, replication and other technologies to manage, transform and replicate data across our systems
- Helping to implement patterns and practices that promote a DevOps culture for our data systems
- Helping the team maintain database production and non-production environments
- Engaging in database design, development and change control
- Implementing and maintaining data warehouses
- Helping to maintain development and test data-sets

Knowledge and Skills

The ideal candidate will be a motivated self-starter, able to adapt quickly to changing priorities, and to thrive in a demanding and fast-paced environment.

The following knowledge and skills are required:

- Extensive experience working with Microsoft Windows and SQL servers in production and non-production environments
- The ability to administrate database server backups, jobs, maintenance plans, logging, security, and disaster recovery processes
- Experience designing and supporting aspects of a complex normalized database such as T-SQL scripts, stored procedures, views, functions, triggers, synonyms, and jobs
- Experience working with data in motion via pub/sub replication, ETL processing, linked servers, and SQL agents
- Proficient in troubleshooting and problem-solving data related issues

Experience in the following is a plus:

- Server design, provisioning, and maintenance for self and remote hosted machines and VMs
- Performance analysis and tuning
- Database related continuous integration and delivery processes
- Apps and technologies such as SSIS, SSRS, RedGate, .NET Entity Framework, LINQ, Git, Dell Avamar, Microsoft Teams, Microsoft Office, Notion
- An understanding of data formats such as CSV, JSON, XML
- Database versioning, tracking and release processes
- Knowledge of state or federal legislative processes

Salary and Benefits

The salary for this position is based on a Grade 43, which has an annual salary range of approximately \$73,602 to \$110,956, based upon the employee/employer paid retirement option. Actual salary will depend on qualifications and experience. Employees receive the same benefits available to state employees generally, including paid annual leave, paid sick leave, health insurance and retirement benefits.

An explanation of the retirement options and information regarding state retirement benefits may be accessed at www.nvpers.org . A description of the current health, vision and dental benefits available to all employees may be accessed at <https://pebp.state.nv.us/> . Other optional benefits are available, included a deferred compensation program.

Minimum Qualifications

- Applicant must be based in the U.S.
- High school diploma or general education degree (GED) equivalent
- Excellent written and verbal communication skills

- An analytical background with strong attention to detail
- Ability to self-manage and work under minimal supervision, to initiate action, and be self-motivated
- Strong analytical skills and aptitude to understand complex software systems
- Ability to think both creatively and critically; willing to think outside the box and challenge the status quo
- Able to provide extended hours of support during and in preparation for the legislative session and on-call support on a rotating basis
- A distraction-free remote work environment

Working Environment

This position is fully remote. Our group is hard-working, forward thinking, and has a high level of autonomy. We are constantly evaluating and implementing new and exciting technologies that allow us to provide the best possible solutions for our customers.

The person in this position may sit and stand for extended periods and operate a computer and other home-office equipment.

It is important that the candidate understands that the LCB works in a legislative cycle comprising 120 days of session that occurs every two years with the period in between being called the “interim.” During the interim extended hours of overtime may be expected for preparation of the next session. During session, extended hours of overtime are expected, and a flexible schedule is required to allow the LCB to provide high customer service to the Nevada Legislature.

Application Process

Applicants are required to have a background check and any offer of employment is conditional pending the results of the background check.

All applicants must submit an LCB Employment Application which is located at <https://www.leg.state.nv.us/lcb/Admin/EmploymentOpportunities/admin-divisioninformation-technology-services>. Applicants are also encouraged to submit a cover letter and résumé with references. Applicants are encouraged to submit the application as soon as possible since the position may be filled at any time. Applications may be submitted by email to LCBHR-Employment@lcb.state.nv.us, or may be mailed to:

Legislative Counsel Bureau
Attn: Ken Kruse, Human Resources
401 S. Carson Street
Carson City, NV 89701-4747

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